

**KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS**  
**BOARD MEETING MINUTES**  
**July 1, 2008**

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on July 1, 2008.

**MEMBERS PRESENT**

Terry L. Reams, Chair  
Todd F. Trumbore  
Kenneth A. Hemphill  
Patrick L. Whelan  
Theodore M. Godlaski  
Geoffrey D. Wilson

**OCCUPATIONS & PROFESSIONS STAFF**

Karen Lockett, Board Administrator  
Wendy Satterly, Office Supervisor

**MEMBERS ABSENT**

Martha Roberts Hardesty

**OTHERS PRESENT**

Diane Fleming – Assistant Attorney General  
Jane Oliver – Division of Mental Health & Substance Abuse

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**CALL TO ORDER**

Mr. Reams, Chair called the meeting to order at 10:20 a.m.

**MINUTES**

A motion was made by Mr. Wilson to amend the May 6, 2008 minutes to read that Mr. Wilson attended the May 6, 2008 board meeting. Seconded by Mr. Hemphill, motion carried.

**FINANCIAL STATEMENT**

A motion was made by Mr. Whelan to accept the financial statement as presented. Seconded by Mr. Wilson, motion carried.

**DIRECTOR'S REPORT**

Mr. Gerald Hoppmann – No Report

Ms. Wendy Satterly informed the board that Occupations and Professions were no longer with the Finance Administration Cabinet. Ms. Satterly explained that during the reorganization of cabinets Occupations and Professions is now under the Secretary Office for Environmental Public Protection.

**COMPLAINTS AND OTHER LEGAL MATTERS**

Ms. Diane Fleming Board Counsel, informed the board that she will no longer be representing the board for the Attorney Generals office. Ms. Fleming reported that the July 1, 2008 board meeting will be her last meeting. Ms. Fleming gave the board an update on all active complaints.

Complaint #0502 – Ongoing  
Complaint #0601 – Ongoing  
Complaint #0602 – Ongoing  
Complaint #0704 – Ongoing  
Complaint #0705 – Cease & Decease  
Complaint #0706 – Ongoing  
Complaint #0707 – Ongoing  
Complaint # 0801 – Dismissed  
Complaint #0802 – Ongoing

**MINUTES**  
**July 1, 2008**  
**PAGE 2**

Motion made by Mr. Godlaski to send Cease and Desist affidavit to complaint #0705. Seconded by Mr. Wilson, motion carried.

Motion made by Mr. Whelan to refer complaint #0706 to the KBI office. Seconded by Mr. Godlaski, motion carried.

Motion made by Mr. Whelan to send a letter for an appropriate response from complaint #0801 to dismiss the case. Seconded by Mr. Godlaski, motion carried.

Mr. Steve Shannon from the Kentucky Association of Regional Mental Health & Mental Retardation Programs, Inc. requested that the Board of Certification of Alcohol and Drug Counselors give special consideration to the acquisition of training, continuing education and supervision through non-traditional means including but not limited to teleconferencing, video conferencing and e-learning. KARP and the fourteen (14) CMHCs believe maximizing the utilization of technology is both an efficacious and efficient manner to ensure all Kentuckians accessing behavioral health services are seen by the most component cadre of professionals available and those professionals are using the most current practices.

Motion made by Mr. Whelan for Ms. Fleming Board Counsel to respond to Mr. Shannon. Seconded by Mr. Trumbore, motion carried.

**OLD BUSINESS**

Ms. Fleming and the board discussed the Continuing Education regulation and would like for the fees to be amended to state \$50.00 a program from individuals and \$250.00 for each program provider the regulations will be filed on June 15, 2008. Motion was made by Mr. Whelan to accept the changes to the fees to review continuing education programs. Seconded by Mr. Hemphill, motion carried.

Motion was made by Mr. Reams for Mr. Geoffrey Wilson to present the Alcohol and Drug Counselor of the Year Award at the Annual Kentucky School Luncheon to Mr. Dennis L. Dougherty. Seconded by Mr. Whelan, motion carried.

Ad Hoc Committee on Supervision – No report

**NEW BUSINESS**

Motion was made by Mr. Reams to invite Mr. Mike Vance to the CADC Kentucky School Luncheon on July 23, 2008 at 12:15 p.m. to discuss the new Comprehensive Exam and the update on the IC&RC Spring meeting that was held in Cherry Hill, New Jersey. Seconded by Mr. Godlaski, motion carried.

Motion made by Mr. Trumbore for the Karen Lockett, Board Administrator to attend the CADC Kentucky School Luncheon on July 23, 2008 at 12:15 p.m.

Motion made by Mr. Whelan to cancel the August 1, 2008 board meeting and to have a Special Board Meeting on August 19, 2008 at 10:00 a.m. at Occupations and Professions. Seconded by Mr. Hemphill, motion carried.

Mr. Fred A. Goodwin asked the board to determine if he could be credited for workplace experiences he had in Georgia in 1990/1991 toward my his CADC. Motion was made by Mr. Whelan for Mr. Goodwin to send in his application for review with the supporting documentation of hours.

**APPLICATION REVIEW**

A motion was made by Mr. Wilson to accept the committee's recommendations regarding applications.

**Emily Holt** - Deferred

**Mona Hoyle** - Approved

**John Riley** - Approved

**Holly Sapp** - Approved

**Michelle Toliver** - Approved

Seconded by Mr. Hemphill, motion carried.

**CONTINUING EDUCATION**

A motion was made by Mr. Hemphill to accept the committee's recommendations regarding continuing education applications.

**Bluegrass Prevention Ctr** - Fetal Alcohol Spectrum Disorders training of trainers - Approved for 18.0

**Eugen Sisco Jr.** - The Laws of Addiction & Recovery - Deferred for 3.0

**Four Rivers Behavioral Health** - Domestic Violence what you need to know - Approved for 3.0

**Lee County ASAP** - Parent to Parent, Keeping Healthy families healthy - Approved for 6.0

**Lee County ASAP** - Communication with staff & clients - Approved for 6.0

**Lifeskills, Inc.** - Domestic violence training - Approved for 3.0

**Nova Counseling Alternative** - HIV/AIDs Training for Mental Health Prof - Approved for 3.0

**Ky Court of Justice** - A fresh start beyond addiction - Approved for 17.0

Seconded by Mr. Wilson, motion carried.

**TRAVEL**

A motion was made by Mr. Godlaski to approve payment of travel and per diem expenses for eligible members. Seconded by Mr. Trumbore, motion carried.

**NEXT MEETING**

The next meeting is scheduled for August 19, 2008.

**ADJOURNMENT**

Being no further business to come before the Board, the meeting adjourned at 1:45 p.m.



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Approved